

Office of Environmental Health & Safety

Resources

- ❖ *Fire Extinguisher* and *Fire Safety* classes will be provided upon request. Call 439-7785 to schedule.
- ❖ *Fire Safety* power point presentations, videos and additional web links for valuable fire safety information are available at: www.etsu.edu/healthsafety/Fire_and_Life_Safety/index.htm.

Fire Safety Saves Lives!



Housing Fire Safety at ETSU



Student Guide

Developed by the Office of Environmental
Health & Safety

Prohibited Items in the Residence Halls:

- ❖ Candle warmers and lighted candles
- ❖ Halogen lamps
- ❖ Extension cords, but *Power Strips* with a surge protector are allowed
- ❖ Hot plates or any open coil burner
- ❖ Heaters of any kind, unless authorized by Facilities Management
- ❖ Incense
- ❖ Flammable materials, such as gasoline, paint thinner, and oil lamps
- ❖ Propane grills and gasoline engines
- ❖ Fireworks, ammunition, guns, and weapons
- ❖ Live Christmas trees

Fire Alarm Systems and Equipment:

- ❖ There are smoke detectors in each room/apartment, in the corridors, and in other common areas.
- ❖ The misuse of fire alarms, fire detection devices, or fire extinguishers constitutes a serious offense. Any resident who misuses such equipment or devices will be subject to disciplinary action and/or criminal prosecution.
- ❖ Every building has fire extinguishers. They are usually located in the corridors. Know their location. Fire extinguisher training is available. Call 439-7785 to schedule a class.

Never:

- ❖ Smoke in bed. On campus, smoking is only allowed in your personal vehicle. ETSU's "tobacco free" policy is actively enforced by the Office of Environmental Health & Safety and Office of Housing & Residence Life.
- ❖ Prop open a fire door. Fire doors stop the passage of heat, smoke, and flames. They must remain closed to be effective.
- ❖ Burn candles - Candles account for 67% of residential fires annually.
- ❖ Ignore a fire alarm. Proceed to the nearest exit immediately.
- ❖ Leave food cooking on a stove unattended.

In Case of a Fire:

- ❖ Leave the building immediately! Use the nearest exit. Refer to the evacuation plan in your room/hall.
- ❖ Know two ways out: one exit may be blocked by fire and smoke.
- ❖ If smoke is encountered, do not walk upright ...crawl. The air is cooler and less toxic near the floor.
- ❖ If your clothes catch fire ...*stop, drop, and roll* to extinguish the flames.
- ❖ Close doors on the way out.
- ❖ Do not use the elevator. Elevators can trap you between floors or open onto the fire floor.
- ❖ Activate the fire alarm pull station near the exit door when leaving.
- ❖ Call 911 from a campus phone or 439-4480 from your cell phone.
- ❖ Go to the designated assembly area, which can be found in your bldg.'s "emergency procedures plaque", located near the main entrance/exit.

Cooking:

- ❖ Always stay in the kitchen: **Never leave food unattended!**
- ❖ Dress right: No loose clothing, roll up your sleeves
- ❖ Turn pot handles in to prevent spills
- ❖ If the pan should catch fire:
 - Using an oven mitt, cover the pan with the lid to smother the fire
 - Turn off the heat
 - Never pour water on a grease fire: this will spread the flames
- ❖ If using a microwave oven, check the cooking time on the food package and **follow directions.**